



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
Ms. Sarah Pope

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Mr. Greg Henrich
Mr. Percy C. Ashcraft

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Tim Doss
Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: March 21, 2024
RE: March Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, March 27 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the March meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 758-2311 or email me at LLawrence@mppdc.com

I look forward to seeing you on **March 27th**!

This Page Left Intentionally Blank

Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, March 27, 2024

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of February Minutes
- III. Approval of Financial Report for February (*Pending*)
- IV. Executive Director's Report on Staff Activities for March
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Open Discussion on Chesapeake Bay Resiliency Regulations and Guidelines
 - Resiliency Draft Guidance**
<https://www.deq.virginia.gov/home/showpublisheddocument/22856/638458768702870000>
 - Resiliency Examples (including illustrations by WPL of Virginia Beach)**
<https://www.deq.virginia.gov/home/showpublisheddocument/22852/638458768697870000>
 - Model Ordinance**
<https://www.deq.virginia.gov/home/showpublisheddocument/22857/638458768703970000>
 - Resiliency Amendments Checklist for Locality Implementation**
<https://www.deq.virginia.gov/home/showpublisheddocument/22854/638458768700530000>
 - Resiliency Assessment Template**
<https://www.deq.virginia.gov/home/showpublisheddocument/22866/638459402779670000>
 - Adaptation Measures Checklist Template**
<https://www.deq.virginia.gov/home/showpublisheddocument/22858/638458768705230000>
 - Nature-based Adaptation Measure List**
<https://www.deq.virginia.gov/home/showpublisheddocument/22855/638458768701630000>
 - Chesapeake Bay Preservation Area Designation and Management Regulations**
<https://law.lis.virginia.gov/admincode/title9/agency25/chapter830/>
- X. VDOT RTP Grant Program Resolution
- XI. Dredging Project Update
 - Mathews
 - Gloucester
 - Middlesex
- XII. Other Business
- XIII. Adjournment

This Page Left Intentionally Blank

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
February 28, 2024
Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, February 28, 2024, at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith, John Magruder
Gloucester County: Ashley Chriscoe, Tony Nicosia
King and Queen County: Mark Berry, Marie Norman, Vivian Seay
King William County: Greg Henrich
Mathews County: Tim Doss, David Jones
Middlesex County: Wayne Jessie, Kendall Webre, Matt Walker
Town of Tappahannock: Kay Carlton, Eric Pollitt
Town of West Point: Jamie Pruett
Town of Urbanna: Dr. William Goldsmith

Commissioners Absent

Essex County: Sarah Pope
Gloucester County: Dr. Willy Reay
King William County: Justin Catlett, Benjamin Edwards, Percy Ashcraft
Mathews County: Harry Meeks, Ramona Wilson
Middlesex County: Reggie Williams

Also in Attendance

Lewie Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Taylor Ovide, MPPDC Coastal Resilience Planner
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of January Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the January Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the January Minutes. Mr. Jessie moved that the January Minutes be approved. Mr. Jones seconded the motion; motion carried.

III. Approval of Financial Report for January and FY23 Audit

MPPDC Executive Director, Lewie Lawrence presented the Commission with the FY23 Audit performed by Dunham, Aukamp & Rhodes, PLC. Current assets increased during the year by approximately \$126,000 primarily due to a decrease in cash of \$280,000 as a result of current year operations, offset by an increase in accounts receivable of \$118,000. Total net position decreased by \$2,751 this year, as a result of operations. The FY23 Audit was clean with no findings. Chairman Chriscoe asked whether there were any questions regarding the MPPDC financial report for

January before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial report for January subject to audit and the FY23 Audit as presented. Mr. Magruder moved to approve the financial report for January subject to audit and the FY23 Audit as presented. Mr. Smith seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of February

MPPDC Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for March. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities. Mr. Lawrence directed the Commissioners' attention to a few items:

- Finalized grant award plans from Virginia Tourism Corporation for latest round of funding to promote the fishing pier grand opening at Captain Sinclair's. Efforts will kick off in February. *Mr. Lawrence reported Stephanie Heinatz, Consociate Media is currently working on promoting this new asset that is available for public use at Captain Sinclair's.*
- Millers Septic has neared completion of the elevated septic system at the brick rancher. *Mr. Lawrence reported this technology, designed by Triangle Environmental, eliminates the need for a drainfield and is most likely the first of its kind in the nation.*
- Presented to the Eastern Shore Navigable Waterway Committee on January 18 regarding a joint proposal to the VA Port Authority (VPA) Waterway Maintenance Fund for the development and initial implementation of dredged material disposal/reuse master plans for the Middle Peninsula and Eastern Shore. Presented the same proposal concept to the MPPDC Board during its meeting on January 24, where the MPPDC actioned unanimous support for the proposal. Presented to VPA staff on February 15 and will submit the full application requesting \$4M prior to March 1. *Mr. Lawrence reported today's local zoning ordinances weren't designed to allow dredge material to be stored as a right by use in many waterfront districts and analysis of local zoning ordinances is needed so that local governments may determine if and how amendment to local ordinances may be necessary to facilitate public dredging projects.*
- In response to a request from Congressman Wittman's office, a list of dredging and navigation needs for consideration for future Water Resources Development Act funding was developed, presented to the MPPDC Board on January 24, and submitted to Congressman Wittman's office. *Mr. Lawrence reported a jetty at Broad Creek in Middlesex County and a list of 22 Middle Peninsula creeks studied by the MPPDC in recent years and known to be in need of immediate and long-term disposal/reuse solutions and options for policy and regulatory reform were submitted to Congressman Wittman's office immediately following the January Commission meeting.*

- Met with USDOT Maritime Administration (MARAD) staff on January 25 to explore prospects for MARAD funding for regional dredging and working waterfront improvement opportunities. *Mr. Lawrence reported MPPDC staff has been researching federal funding for maritime transportation and how MARAD funding may be accessed to help solve current dredging project challenges.*
- The commuter database for the Commuter Assistance Program in January increased to 463. *Mr. Lawrence reported the Department of Rail and Public Transportation has been very impressed with Consociate Media's performance in the Middle Peninsula Rideshare Program.*
- *Mr. Lawrence reported Hole-in-the-Wall in Mathews County has contracted with Seaward Marine and work is expected to begin in the near future.*
- *Mr. Lawrence reported Seaward Marine utilizes super jumbo barges capable of transporting tens of thousands of cubic yards of dredge material at a time. MPPDC staff is looking into what it would cost to utilize these services with local public dredging projects.*
- *Mr. Lawrence reported on Broad Creek Dredging in Middlesex County. A pre-proposal meeting was held on Friday with 5 teams of contractors present.*
- Received repair permit via email from Eric Thomas, Mathews County Health Department for a Mathews County homeowner eligible for assistance through the Mathews Community Foundation grant. *Mr. Lawrence reported this program is income-based and the homeowner also qualified to receive additional grant funding from the 319(h) program to minimize out-of-pocket expenses.*
- As of February 12, MPPDC staff has received phone calls from 185 homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program's target areas. **(64)** homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; **(6)** Mathews County homeowners placed their project on hold; and **(90)** homeowners' septic system isn't located in the program's target area. To-date, **(7)** Alternative Septic Systems in Mathews County have been installed; **(1)** Conventional Septic System in Gloucester County has been repaired; **(2)** Septic Systems in Middlesex County, **(2)** in Gloucester County, and **(3)** in Mathews County have been pumped out. All 15 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. Funding is currently encumbered for the installation of **(1)** Alternative Septic System in Mathews County.
(4) Homeowners remain on the Septic Pumpout list. (3 Mathews, 1 Middlesex)
(7) Homeowners remain on the Septic Repair/Replacement list. (5 Mathews, 1 Middlesex, 1 Gloucester)

- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.
- As of February 16, MPPDC staff have received inquiries from (69) Middle Peninsula homeowners in need of well and/or septic repair/replacement assistance. Homeowners begin the intake/application process for SWAP assistance at the MPPDC. Staff have received (22) complete applications. Staff have collected and submitted (20) homeowners' income documents for verification by Local Health Department Staff to verify the applicant's income is at or below 200% FPG. To date (20) applicants have been low income verified, (1) applicant has not submitted adequate income documentation, and (1) applicant has been found to be over income and not eligible for SWAP funds and was referred to other resources.
- (4) projects are complete with the contractor having been paid, (1 septic Mathews), and (3 wells Essex) encumbering approximately \$79,000. (1) Gloucester well was installed this February with the homeowner objecting to the abandonment to the contractor. The homeowner stopping the abandonment has necessitated working with VDH and LHD's to determine a path to move forward. This situation is still being worked through. (1) King William well has been given a Notice to Proceed and is awaiting contractor installation. If the two additional wells come in as bid approximately \$113,000 is encumbered. MPPDC staff continues to move qualified and permitted homeowner's projects into procurement and are approaching 61% of funds encumbered. *Mr. Lawrence drew the Commission's attention to the growing need for septic and well assistance in the Middle Peninsula and noted there are homeowners that finally have running water and septic that previously didn't have any.*
- Small Business Revolving Loan Fund – *Mr. Lawrence reported that the MPPDC received grant funding from the Southeast Crescent Regional Commission to hire the required business training course trainer, which will allow for the reactivation of the MPPDC business loan fund. MPPDC Deputy Director, Curt Smith has been active in the search for a qualified, interested instructor.*
- The Town of West Point continues to receive various draft reports from the on-call engineer related to the project. *Mr. Lawrence reported upgrades to the access bridge are being studied to expand its usability at the town property adjacent to the regional airport. Natrx is exploring the site and ways to accommodate the current weight restriction when shipping their concrete units manufactured from dredged material.*

- *Mr. Lawrence drew the Commission's attention to their meeting packet for the list of Opportunities Identified to Implement Commission Priorities. Since July 2023, MPPDC staff has submitted 52 grant proposals totaling \$81,941,706.00, 20 of those proposals totaling \$34,130,141.00 are awaiting award decision, and an additional \$8M in requests will be submitted by the end of the week.*

V. MPCBPAA Update

MPCBPAA Secretary, Lewie Lawrence reported the lease between the PAA and Meridian Behavioral Health-RE at Captain Sinclair's should be received from legal next week and Neal Barber is finalizing the bid packets for the 3 units in the Big House and the 3 above the Pool House. Mr. Lawrence stated if anyone knows a local contractor looking for work, please encourage them to place a bid on these projects.

VI. MPA Update

MPA Chairman, Ashley Chriscoe reported due to the lack of a quorum, the MPA meeting on February 29th has been canceled. Mr. Chriscoe will contact board members to arrange for an agreeable date in March to reconvene.

VII. MPPDC Public Relations/Communications Update

Ms. Stephanie Heinatz, Consociate Media reported for the MidPen Rideshare program, her team explored the entire Middle Peninsula capturing all the region's Park and Ride locations on photo and video. This media is available to any locality upon request.

Ms. Heinatz announced the Virginia Tourism Corporation spring grant cycle is open. VTC is offering up to \$50k with cash match. Qualified Economic Development Districts can use in-kind as match for VTC grants. Ms. Heinatz has been invited to give a presentation next week to the VDP Board of Directors on marketing tourism in rural communities and plans to highlight the challenge cash match presents on rural communities.

VIII. Public Comment

None.

IX. Committee Appointments

○ **OPD & Budget Committee**

Chairman Chriscoe appointed representatives to the OPD & Budget Committee. Mr. Doss moved to approve the appointments made by Chairman Chriscoe to the OPD & Budget Committee. Mr. Jones seconded the motion; motion carried.

The following Board members were appointed:

Bud Smith – Essex County
John Magruder – Essex County
Dr. Willy Reay – Gloucester County
Tim Doss – Mathews County
Wayne Jessie – Middlesex County

Jamie Pruett – Town of West Point

X. General Assembly Update

In the absence of Mr. Robert Crockett, Advantus Strategies, MPPDC Executive Director Lewie Lawrence presented a Tracking Report highlighting priority legislation at the General Assembly. The House and Senate have adopted their budget bills and named conferees. The MPPDC is still in support of language and funding for the municipal dredge program as well as additional funding for the Blue Catfish Industries Development Fund established last year. The Senate-passed budget includes an additional \$7.5M in this fiscal year for the Waterway Maintenance Fund. The remaining priority bills for the MPPDC include HB1058 DWR Duck Blind Licenses; HB1135 VDACS Blue Catfish Work Group; and SB697 Local Regulation of Solar and Energy Facilities.

XI. Fight the Flood Video

Ms. Stephanie Heinatz, Consociate Media presented 3 educational/instructional videos regarding the Fight the Flood Program and its website. The videos provide an overview of the Fight the Flood Program, a walkthrough for both homeowners and businesses on how to navigate the website, encourage business owners to register their products and solutions, and encourage homeowners to complete and submit the online property owner participation form. The submitted information will be used by MPPDC staff to link homeowners to available funding sources and the appropriate registered businesses for solutions to their individual mitigation needs. These videos are still in the editing phase but once finalized, they will be posted to the Fight the Flood website and utilized by MPPDC staff in presentations and trainings. The videos were well received by the Commission.

XII. US DOT Racial Equity Plan

MPPDC Deputy Director, Curt Smith, drew the Commission's attention to the Working Waterfronts Equity Analysis Framework document in their meeting packet. This framework is designed to comprehensively integrate equity into each major task of the USDOT/MARAD RAISE Working Waterfronts Improvement project to ensure an approach that is inclusive and prioritizes equity in project delivery. Mr. Smith reported that the adoption of the plan is a necessary step for compliance with the grant contract. Chairman Chriscoe requested a motion to adopt the US DOT Racial Equity Plan as presented. Mr. Pollitt moved to adopt the US DOT Racial Equity Plan as presented. Mr. Walker seconded the motion; motion carried.

XIII. VTrans Presentation

MPPDC Deputy Director, Curt Smith shared a brief video for Virginia's Transportation Plan (VTrans) and a presentation created by VDOT Fredericksburg District staff outlining the changes in VTrans Mid-term needs in the Middle Peninsula between 2021 and 2023. VTrans identifies and prioritizes transportation needs, referred to as Mid-term Needs, for the next 10 years. The identified transportation needs may be addressed by projects, policies, or programs. Mid-term need locations are the only locations eligible for state funding under the Smart Scale program and receive priority consideration in

VDOT's Revenue Sharing program. Many roads in the Middle Peninsula once considered as having serious deficiencies in 2021 are no longer being noted as being needs during 2023. A discussion ensued on how it is unclear as to how locations which have not received any improvements since 2021 can no longer be deemed a need in 2023. Further discussion ensued regarding how secondary roads are needing to compete with primary roads for funding and how secondary roads are being neglected with regards to improvements above and beyond state-of-good-repair funding levels as result. It was noted that a need for reform in VTrans and Smart Scale may be necessary. MPPDC Executive Director stated he will contact Delegate Keith Hodges and extend an invitation to the Secretary of Transportation to attend a Commission meeting in the near future.

XIV. Other Business

MPPDC Executive Director, Lewie Lawrence reported a business based in Texas purchased a campground in the Middle Peninsula and in 2022 proactively sought assistance from the local health department to correct deficiencies they noted with the septic system after the purchase. The response from the local health department was issuance of a Notice of Alleged Violation. Since that time, the owner has expended a considerable amount of time and resources engaging with local officials and seeking guidance from outside agencies to obtain the necessary permits from the local health department to get the septic system up to code. Mr. Lawrence stated, unfortunately, this is not an isolated incident. These waterfront permitting challenges have existed for many years. At one point, the campground owner considered permanently shutting down, which would have resulted in a loss of \$8M in capital investment and job loss for ~50 local citizens. Mr. Lawrence was pleased to report that after more than a year, a solution has finally been agreed to.

XV. Adjournment

Chairman Chriscoe requested a motion to adjourn. Mr. Smith so moved; Mr. Jessie seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

This Page Left Intentionally Blank

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
March 15, 2024**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(viriniaworks.com\)](http://viriniaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Julie A. Kaylor

Contact Info: jkaylor@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner I: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 758-2311x26

Programs: *Fight the Flood Program, Septic and Well Assistance Programs*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Triangle Environmental regarding designs and structural modifications for elevated septic systems for commercial application at the King and Queen facility.
- King & Queen County has commenced construction of the new facility where the elevated pilot septic system will be showcased. Groundbreaking for the new facility has occurred.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

- Submitted request for DCR approval of the final project design on February 27.
- Submitted the shoreline permit application and requested hold on review until DCR has approved the final project design.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- Scheduled second meeting with Middlesex County Board of Supervisors for March where the Board will be asked to provide final determination regarding a preferred solution.
- Responded to inquiries from Middlesex County citizens interested in the proposed design solutions.

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- The Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey were completed by staff with numerous work sessions. These changes were incorporated into the original financial assistance survey, directing applicants into the new Septic Survey. The implementation was rejected as it wasn't cohesive. The surveys will be redrafted and built as a standalone survey that is accessed through the Fight the Flood webpage. Once approved both surveys will be live on the Fight the Flood website and linked to other various resources including the MPPDC website. These surveys are a significant improvement and will work to flow participants into appropriate programs.
- Continued work with Consociate Media to build out and showcase real world examples of resiliency solutions on the FTF website to help future consumers see their options and create landing page for FTF

finance tools including new online survey application for MPPDC loan funds. Work will include the development of 7 new pages on the FTF website including a new landing page for the six types of solutions featured in FTF and six individual pages featuring each solution type (dredging, structural, water monitoring, stormwater, shoreline, and insurance). Each solution page will include an overview of the solution, news style videos using a real business as an example, a media gallery showcasing each solution, and development of a form where people can submit photos of their completed projects. Seven videos and case studies will be developed as well.

- Continued to review Timmons invoices to track project progress. MPPDC staff meet with Timmons to review final deliverables within the contract.
- Reviewed previous reimbursement requests for VDEM/FEMA funding with new staff.
- Initiated discussions with Consociate Media regarding geo-fencing areas in the region identified through HAZUS as a having the most economic loss due to flooding. These “hot spots” will gauge interest in the FTF Program and financial assistance.
- Reached out to DEQ to obtain the shapefile for all Middle Peninsula Eligible watersheds with approved Implementation Plans and uploaded the data into the FTF GIS database.
- Staff continued to review billed invoices to ensure reconciliation between deliverables and invoices with the transition of CFOs.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank)

VDCR CFPF funding for one shoreline protection construction project on private property within the Piankatank River watershed.

- The Moore Creek shoreline project construction is complete, and the final report has been submitted to DCR. The project is closed out.

Project 30196 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (York)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

- Administrative: none during February.
- Sarah’s Creek Shoreline Project:
 - The permitted project design was submitted to DCR staff for review.
 - The property owner of the project on Sarah’s Creek is reporting that the family is experiencing unanticipated financial hardships and needs to delay starting project construction as a result. MPPDC staff have identified and are exploring prospective financing opportunities to assist the property owner with being able to afford the project and will continue to coordinate with this property owner accordingly.
- York River Shoreline Project:
 - The property owner of the project on the York River is continuing to deliberate whether to sign the requisite DCR maintenance forms and proceed with the project. MPPDC staff continue to coordinate with this property owner.

Project 30197 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Mobjack)

VDCR CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Administrative: none during February.
- Ware River Phase III Project: The owner and MPPDC staff continue to seek funding as the owner has indicated that they are not currently able to accept the grant award funding without additional financial assistance which can be used to support the required matching funds. The MPPDC application for US 13

EPA/VA DEQ funding submitted during the during is awaiting notice and if selected for award, the project will advance. MPPDC staff will continue to coordinate with the property owner, but the project will remain on hold until additional funding is secured.

- Wilsons Creek Project: Construction was initiated and is roughly half complete with completion anticipated during Summer 2024.
- Antioch Rosenwald School Project:
 - Drafted and submitted service agreement to DCR staff for approval to ensure that DCR is clear on the scope of work and budget. No response received from DCR during February, but once DCR has provided approval and confirmation, then the project will commence.

Project 32015 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- Forwarded January Dominion Power bill for the Captain Sinclair Pool House to Daniel Hogge of Gloucester Rowing Association (GRA) for reimbursement. Received payment for January 2024.
- Received payment from Dan Knott of Hold-Fast for March rental for both the Lyell and Corduroy properties.
- Received FY25 VACORP renewal request which is due by March 1st. Discussion with Stephanie Heintzleman noted that March 1st was not a hard deadline. Submitted request on March 4th, 2024.
- Received FY25 TLC health insurance renewal which is due by April 1st. There are no increases once again this year. Currently in progress.
- Received notification that SAMS registration renewal needs to be completed by March 16th. Completed MPPDC on March 8th, 2024.
- Conducted photography and social media video shoot at Captain Sinclair’s Recreational Area to showcase new public fishing pier as part of Virginia Tourism Corporation grant supported project.
- Launched sweepstakes in partnership with Camp Cardinal RV Resort, offering free weekday cabin stay. Sweepstakes collected email addresses in exchange for a chance to win the overnight stay donated by Camp Cardinal. Emails collected are the beginning of the Virginia’s Coastal Wilds opt-in email marketing database.
- Development work on scavenger hunt as part of Virginia Tourism Corporation grant supported project.
- Developed media talking points for PAA Board in relation to veterans groups and high school crew team operating out of Captain Sinclair’s Recreational Area.
- Researched upcoming tourism grant opportunities for summer and fall Virginia’s Coastal Wilds campaigns and programs.
- Supported grant writing for special project to host veteran and family fishing tournament at Captain Sinclair’s Recreational Area.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Millers Septic has neared completion of the elevated septic system at the brick rancher.
- Continued coordination with the communications and public relations team with Virginia Sea Grant and RISE. Developed sketches explaining the elevated septic technology and its importance to coastal communities.
- Audited financials: Sent report to VA Sea Grant Coordinator.
- Developed graphic to showcase the general operating system of Triangle Environmental's elevated septic system being piloted at Captain Sinclair's Recreational Area.
- Coordinated with communications team with RISE and VA Sea Grant.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

- Attended the GO Fund Report Tutorial webinar on Friday, February 23rd. VOF grant staff reviewed how to submit progress reports and funding requests through the VOF grant portal.
- Continued discussion with Dan Knott, Principle with Knott Alone Hold Fast, for trail planning. Provided draft maps and discussed various routes for the trails, including approach for trails. Set meeting date for next trail planning meeting.
- Requested chip mulch donations from a local contractor for trail bedding for the trails underway.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Continued to monitor grant funding prospects for citizens who have paid MPPDC staff for the development of grant applications.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Contracted with VIMS/CBNERRS to conduct monitoring of the structures installed around Hog Island. VIMS will provide a timeline to complete this work.
- Continued to coordinate with the contractor regarding the remainder of project. The contractor informed MPPDC staff that all of the large NATRX structures have been delivered and the small NATRX structures will be delivered in March/April. Construction is anticipated to be completed by spring (weather dependent).
- Received notification that final NATRX units have been installed. Initiated a contract with VIMS/CBNERRS to conduct post installation baseline monitoring. Project will enter final closeout.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

- The MOU between the MP-PAA and Knott Alone-Hold Fast was presented and adopted at the March 8th PAA meeting.
- With the MOU executed, MPPDC staff has completed all project deliverables and will begin project close out.

Project 32181 – Virginia Coastal TA FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Participated in the VA Coastal Resilience Master Plan TAC meeting in Richmond on March 13. Topics addressed included Fight the Flood, parametric insurance, and flooding and sea-level rise impacts on the tax base of localities.
- Developed and submitted a proposal for NOAA/VCZMP funding for development of template local ordinances for establishing local finance districts to support maintenance dredging and/or coastal resilience/flood protection infrastructure including a pilot project for Broad Creek in Middlesex County.
- Developed and submitted application to the VA Port Authority (VPA) Waterway Maintenance Fund for the development and initial implementation of dredged material disposal/reuse master plans for the Middle Peninsula and Eastern Shore.
- Developed and submitted application to the VA Port Authority (VPA) Waterway Maintenance Fund for dredging of Timberneck Creek in Gloucester County.
- Submitted a proposal for NFWF Innovative Nutrient and Sediment Reduction Grant funding to construct a living shoreline at the MPCBPAA Captain Sinclairs West property.
- Consulted with Advantus Strategies on various coastal zone management bills important to the work of the MPPDC that are being heard at the General Assembly.
- Convened the March meeting of the Local Government Administrators. Agenda items included: VA Coastal Resilience Master Plan Phase 2 updates and local grant writing program updates.
- Submitted a proposal for Mathews Community Foundation funding for onsite septic system repairs at Gwynns Island in Mathews County.
- Submitted proposal for NOAA/VCZMP funding for improvements to the VA Water Trails website and longer-term ownership and management of the site.
- Reviewed proposals received under the VMRC's request for proposals to develop expanded guidance for the beneficial reuse of dredged material for Virginia.
- Developed and submitted proposal to the VA Coastal Zone Management Program for the development of public financing solutions for dredging and coastal resilience activities at Broad Creek in Middlesex County.
- Developing 4 Congressional Directed Spending (earmarks) applications for acquisition of regional dredge; purchase of generators to support local emergency services; implementing Fight the Flood living shoreline projects; and providing low-income homeowners with elevated septic systems.
- Met with Rep. Wittman and Sen. Kaine's staff to discuss Middle Peninsula project needs and provide brief on Congressional Directed Spending (earmarks) requests.

- Met with Gloucester County to discuss LWCF grant opportunity (2025 application cycle).
- Met with the new Assistant Provost for Coastal Resilience and Director of the Virginia Coastal Resilience Collaborative for William & Mary, Thomas Ruppert, to discuss MPPDC's coastal resilience programs and initiatives and to explore prospects for collaboration on legal and regulatory matters.
- Consulted with Elizabeth Andrews, Practitioner Fellow, Environmental Institute, University of Virginia, Jonathan Gonzalez CEO and Founder of Raincoat, a company looking to improve data associated with insurance claims and ways to improve parametric insurance with automated software and data analytics.
- Continued consultation services with Robert Crockett President of Advantus Strategies and Kyle Shreve, Director, Government Relations for Advantus Strategies regarding legislative and state budget initiatives important to the Middle Peninsula.
- Consulted with Ryan Cox, owner of Camp Cardinal Campground located in Gloucester Virginia regarding ongoing septic challenges. Coordinated with VDH Three Rivers staff and Gloucester County staff regarding Pump and Haul. MPPDC is also financing system upgrades.
- Consulted with Betsy Hnath, Chief Strategy & Communications Officer with RISE, regarding National Public Radio septic interviews. Discussed various approaches to illustrating and conveying the importance of the Elevated Septic project to coastal communities.
- Provided Ryan Green, VCZMP Program Manager, a letter of support for a multi-state Climate Pollution Reduction Grant (CPRG) proposal which would result in 50 million in federal funding to each state plus 250 million in regional funding for projects focused on restoration that will reduce greenhouse gas emissions and/or increased carbon sequestration. Middle Peninsula projects in the project are shoreline projects at the Guinea Marsh Islands.
- Consulted with Anne M. Durica, CPSS Environmental Specialist II/ Fredericksburg Environmental Virginia Department of Transportation regarding ongoing complications of VDOT Shoreline restoration projects and the process which VIMS uses to review and advise on impacts associated with emerging shoreline technologies.
- Convene the March meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Primary agenda item included discussion of ongoing conflict between the Gloucester Rowing Association and various veteran programs proposing to concurrently operate within the Captain Sinclair recreational area. At the March meeting, the PAA directed that the Gloucester Rowing Association and the two veterans assistance programs enter into a conflict resolution process to determine how best all use your groups can enjoy public access opportunities provided by the Public Access Authority.
- Convened the March meeting of the local government administrators. Coordinated for Matt Dalon, PE, CFM Program Manager Office of Resilience Planning Department of Conservation and Recreation to present on Virginia's Coastal Resiliency Master plan 2.0.
- Consulted with Steve Berkowitz, wastewater engineer from SERCAP requesting information as to how the MPPDC septic revolving loan program operates.
- Consulted with Gloucester County waterfront business owner regarding working waterfront zoning issues and the need for ensuring that certain commercial uses are recognized within commercial seafood areas of traditional operation.
- Consulted with numerous Gloucester County shoreline owners experiencing enhanced erosion after recurring March rain and northeaster events. Directed homeowners to the Middle Peninsula Fight the Flood program for business and financial assistance.
- Consulted with a parametric insurance provider operating out of New York with an interest in providing low-cost Parametric insurance policies, utilizing rainfall as a trigger, to help communities cope with rain induced flooding and lack of drainage. The insurance would help to provide homeowners with funding

to purchase dirt to elevate their yard.

- Assisted DEQ and Lynnhaven River Now with stakeholder inclusion, and regulatory input, in reference to the Abandoned and Derelict Vessel NOAA grant funded project that has been awarded to Lynnhaven River Now. This grant program aims to remove 100 abandoned or derelict vessels from Virginia waterways.
- Met with staff from the U.S. Bureau of Ocean Management regarding dredging and reuse of dredged materials on March 11.
- Drafted and submitted the FY24 Coastal TA scope of work.
- Reached out to Jon Sanderson, Tyler Communication, requesting a progress update on developing a plan to update the PAA reservation site.
- VA Water Trails:
 - Submitted proposal for NOAA/VCZMP funding for improvements to the website and longer-term ownership and management of the site.
 - Received and booked payments from NNPDC and ANPDC for website maintenance costs.
- Fight the Flood Program Management:
 - Overall management of the Fight the Flood program this period included 12 administrative tasks, 14 phone calls, and 29 correspondences.
 - Fight the Flood registered business, Portadam referred Rasmussen Equipment Company and Poseidon Barge Ltd. Rasmussen is headquartered out of Washington state, with a service hub in Virginia. Rasmussen provides dredge rental equipment and sales. Rasmussen is affiliated with Poseidon Barge Ltd out of Indiana. Poseidon is a sectional barge manufacturer that also sells and rents other marine and dredging equipment. Fight the Flood staff connected with both. Poseidon's marketing department has completed a Fight the Flood Business Registration and staff are working to onboard them into Fight the Flood.
 - On February 21 a staff meeting around Fight the Flood was held to discuss the entire program and new drafted changes. Staff concluded that the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey needed to be incorporated differently and to redraft them. Numerous improvements to the Financial Assistance Survey were identified. Staff began implementing changes to the Financial Assistance Survey on March 5 and are still in the process of implementing changes. Many changes are already live inside of the survey.
 - The Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey were completed by staff with numerous work sessions. These changes were incorporated into the original financial assistance survey, directing applicants into the new surveys. The implementation was rejected as it wasn't cohesive. The surveys will be redrafted and built as a standalone survey that is accessed through the Fight the Flood webpage. Once approved both surveys will be live on the Fight the Flood website and linked to other various resources including the MPPDC website. These surveys are a significant improvement and will work to flow participants into appropriate programs.
 - Staff attended follow up meetings for the Greenfin Guinea Marsh Tidal Wetland Project with Natrx and DWR. Staff identified the design only had DWR owned shorelines and edits were made by Natrx to incorporate some PAA shoreline properties in the Guinea Marsh area.
 - Fight the Flood staff have worked to provide location data without the underlying financial assistance survey data to DCR and are still in the process of capturing this data in an appropriate format.
 - The Virginia Outdoors Foundation (VOF) preapplication for the Development of an ADA

Master Plan for Captain Sinclair Recreational Area was rejected because the PAA has an active grant with VOF making the PAA ineligible to submit for another grant with VOF.

- Monthly maintenance, backup and security scans for Fight the Flood website.

Project 32182 – VCZMP Working Waterfront Resilience Assessments

MPPDC staff will be contracting with Accomack-Norhampton, Northern Neck, and Hampton Roads PDCs to conduct vulnerability assessments of publicly owned working waterfronts in each region with the intent of identifying and advancing solutions at the properties which are eligible and competitive for various state and federal grant funding opportunities.

- Working with VCZMP, staff have drafted an assessment methodology that captures all elements needed for entry into DCR databases for funding opportunities. Additional sections of the methodology identify all needed information on the actual condition of the working waterfronts. This methodology will identify what improvements or repairs are needed to make the sites more resilient.

Project 32184 – DEQ Chesapeake Bay WIP Technical Assistance 2024

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Project Administration – none for February.
- Regionally Specific Implementation Activities -
 - MPPDC staff meet with Virginia Department of Environmental Quality on March 11th to discuss support needed for the 2025 scope of services (SOS) and talk through plans for the SOS.
 - MPPDC staff began to draft the 2025 WIP SOS to DEQ due on March 31st.
- Bay Phase III WIP Implementation with Local and Regional Partners -
 - Submitted a proposal for Mathews Community Foundation funding for onsite septic system repairs at Gwynns Island in Mathews County.
 - Submitted a proposal for NFWF Innovative Nutrient and Sediment Reduction Grant funding to construct a living shoreline at the MPCBPAA Captain Sinclairs West property.
 - Developed and submitted application to the VA Port Authority (VPA) Waterway Maintenance Fund for the development and initial implementation of dredged material disposal/reuse master plans for the Middle Peninsula and Eastern Shore.
 - Developing 4 Congressional Directed Spending (earmarks) applications for acquisition of regional dredge; purchase of generators to support local emergency services; implementing Fight the Flood living shoreline projects; and providing low-income homeowners with elevated septic systems.
 - Met with Rep. Wittman and Sen. Kaine's staff to discuss Middle Peninsula project needs and provide brief on Congressional Directed Spending (earmarks) requests.
 - Fight the Flood business, Native Shorelines, completed construction of an ~100 linear foot living shoreline at the MPCBPAA Captain Sinclairs Recreation Area.
 - Consulted with Ryan Cox, owner of Camp Cardinal Campground located in Gloucester Virginia regarding ongoing septic challenges. Coordinated with VDH Three Rivers staff and Gloucester County staff regarding Pump and Haul. MPPDC is also financing system upgrades.
 - Consulted with Betsy Hnath, Chief Strategy & Communications Officer with RISE, regarding National Public Radio septic interviews. Discussed various approaches to illustrating and conveying the importance of the Elevated Septic project to coastal communities.
 - Provided Ryan Green, VCZMP Program Manager, a letter of support for a multi-state Climate Pollution Reduction Grant (CPRG) proposal which would result in 50 million in federal funding to each state plus 250 million in regional funding for projects focused on restoration that will

reduce greenhouse gas emissions and/or increased carbon sequestration. Middle Peninsula projects in the project are shoreline projects at the Guinea Marsh Islands.

- Consulted with Anne M. Durica, CPSS Environmental Specialist II/ Fredericksburg Environmental Virginia Department of Transportation regarding ongoing complications of VDOT Shoreline restoration projects and the process which VIMS uses to review and advise on impacts associated with emerging shoreline technologies.
- Convened the March meeting of the local government administrators. Coordinated for Matt Dalon, PE, CFM Program Manager Office of Resilience Planning Department of Conservation and Recreation to present on Virginia's Coastal Resiliency Master plan 2.0.
- Consulted with Steve Berkowitz, wastewater engineer from SERCAP requesting information as to how the MPPDC septic revolving loan program operates.
- Consulted with numerous Gloucester County shoreline owners experiencing enhanced erosion after recurring March rain and northeaster events. Directed homeowners to the Middle Peninsula Fight the Flood program for business and financial assistance.
- MPPDC staff reached out to Tori Sullens, NFWF, to request a shape file for the priority sub watersheds where NFWF has identified significant needs for additional nutrient and sediment pollution reduction. This area is a priority project area for the NFWF Small Watershed grant.
- Fight the Flood Program Management:
 - Overall management of the Fight the Flood program this period included 12 administrative tasks, 14 phone calls, and 29 correspondences.
 - Fight the Flood registered business, Portadam referred Rasmussen Equipment Company and Poseidon Barge Ltd. Rasmussen is headquartered out of Washington state, with a service hub in Virginia. Rasmussen provides dredge rental equipment and sales. Rasmussen is affiliated with Poseidon Barge Ltd out of Indiana. Poseidon is a sectional barge manufacturer that also sells and rents other marine and dredging equipment. Fight the Flood staff connected with both. Poseidon's marketing department has completed a Fight the Flood Business Registration and staff are working to onboard them into Fight the Flood.
 - On February 21 a staff meeting around Fight the Flood was held to discuss the entire program and new drafted changes. Staff concluded that the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey needed to be incorporated differently and to redraft them. Numerous improvements to the Financial Assistance Survey were identified. Staff began implementing changes to the Financial Assistance Survey on March 5 and are still in the process of implementing changes. Many changes are already live inside of the survey.
 - The Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey were completed by staff with numerous work sessions. These changes were incorporated into the original financial assistance survey, directing applicants into the new surveys. The implementation was rejected as it wasn't cohesive. The surveys will be redrafted and built as a standalone survey that is accessed through the Fight the Flood webpage. Once approved both surveys will be live on the Fight the Flood website and linked to other various resources including the MPPDC website. These surveys are a significant improvement and will work to flow participants into appropriate programs.
 - Staff attended follow up meetings for the Greenfin Guinea Marsh Tidal Wetland Project with Natrx and DWR. Staff identified the design only had DWR owned shorelines and edits were made by Natrx to incorporate some PAA shoreline properties in the Guinea Marsh area.
 - Fight the Flood staff have worked to provide location data without the underlying financial assistance survey data to DCR and are still in the process of capturing this data in an appropriate format.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

- Participated in monthly conference call with Kathy Molin of DRPT. Worked to update primary contact information.
- Developed and submitted FY25 Commuter Assistance Program grant application through WebGrants. Worked with Stephanie Heinatz to provide a cost breakdown of Consociate’s budget in this latest application. Revised and resubmitted application per Kathy Molin Commuter Programs Manager Virginia Department of Rail and Public Transportation.
- Attended ConnectingVA Partners meeting.
- Advised Stephanie Heinatz and Mark Harris of Consociate Media that updates will be need to the MidPenRideshare.org website in relation to Guaranteed Ride Home changes.
- Continuing to update the TMD regional plan. MPPDC staff reached out to Rappahannock Rapidan Regional Commission to gather updated information to add to the plan.
- Attended training for ConnectVA and Agilemile website dashboards.
- Published social media communications for February and March 2024.
- Joined Peninsula Chamber of Commerce to utilize their special events and communications channels to promote MidPenRideShare to employers and employees.
- Joined Williamsburg Chamber of Commerce to utilize their special events and communications channels to promote MidPenRideShare to employers and employees.
- Developed press release and blog post (and distributed to media and social channels) to celebrate the groundbreaking of the King and Queen County telework center.
- Took photography of the groundbreaking of the King and Queen County telework center.
- Coordinated next steps of communicating and marketing the MidPenRideShare program with Rappahannock Community College stakeholders (students, faculty and visitors).
- Catalogued, photographed, and developed videos fo each of the park and ride lots on the Middle Peninsula.
- Mapped out creative plan for new webpage on MidPenRideShare site to better promote the park and ride lots on the Middle Peninsula.
- Finalized marketing and communications plan for FY2025 grant application from DPRT.
- ***Agilemile Stats for February 2024:***
 - ***Current Total Members (all organizations) - 468 (71% prev. drove alone)***
 - ***Number of Commuters with logged trips - 89 (42% prev. drove alone)***
 - ***Reduced miles (VMT) – 12,109***
 - ***Commuter Savings in January - \$8,113***

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Project Administration –
 - Prepared quarterly progress and financial reports.
 - Developed resolution for MPPDC Board to consider during its March meeting requesting FY25 RTP funding.
- Long Range Transportation Plan Implementation Activities:
 - LRTP Maintenance and Updates
 - Continued discussion regarding LRTP update and conducting MPPDC transportation project screening process, “Move MidPen”.
 - LRTP Implementation Strategies
 - Continued to meet with Placer.ai company regarding potential purchase of data analytical tools to support MPPDC/MP-PAA economic development, transportation and community development programs.
 - Initiated discussion regarding analysis of bridges and culverts subject to VDOT policies for planning and design for future flooding and sea-level rise scenarios.
 - Park and Ride Lot Use and Condition Assessments –
 - Attended VDOT Park and Ride Assessment Training on February 22.
 - On March 12th, conducted 6 Park and Ride Assessments in the field. Additional Park and Ride Assessments are needed. Once associated field assessments are completed, they will be entered into VDOT’s database.
- VDOT Coordination and Support Activities:
 - Requested VDOT Meetings and Data Review – none during February.
 - VTrans and Smart Scale Meetings
 - Presented the 2023 Vtrans Midterm Needs and summary of changes from 2021 Midterm Needs to the MPPDC Board and Local Government Planners.
 - Title VI and Environmental Justice Compliance Coordination
 - Submitted procurement materials for the MPPDC USDOT RAISE project to VDOT for review.
 - Performance Measure Goal Coordination
 - Continued discussions regarding LRTP update and conducting MPPDC transportation project screening process, “Move MidPen”.
 - Project Pipeline Studies Assistance
 - No meetings for US 360 Arterial Management Plan study have been called since the previous meeting on January 18.
 - Additional VDOT Meetings – none during February.
- General Technical Assistance to Localities:
 - Smart Scale
 - Coordinated with Gloucester County staff regarding Smart Scale application for Round 6 for widening and development of shared-use facilities along Route 17 at specific locations between Gloucester Courthouse and Gloucester Point.

- Flood Resilience
 - Participated in a meeting on March 6 between VDOT and Ready Reef to discuss installation of Envirolok product as part of a living shoreline along a VDOT right of way at Gwynns Island.
 - Met with staff from the U.S. Bureau of Ocean Management regarding dredging and reuse of dredged materials on March 11.
 - Submitted a proposal for NFWF Innovative Nutrient and Sediment Reduction Grant funding to construct a living shoreline at the MPCBPAA Captain Sinclairs West property.
- Dredging/Navigation
 - Developed Congressional Directed Spending (earmarks) application for acquisition of regional dredge and met with Rep. Wittman and Sen. Kaine's staff to discuss Middle Peninsula project needs and provide brief on Congressional Directed Spending (earmarks) requests.
 - Developed and submitted a proposal for NOAA/VCZMP funding for development of template local ordinances for establishing local finance districts to support maintenance dredging and/or coastal resilience/flood protection infrastructure including a pilot project for Broad Creek in Middlesex County.
 - Reviewed proposals received under the VMRC's request for proposals to develop expanded guidance for the beneficial reuse of dredged material for Virginia.
 - Developed and submitted application to the VA Port Authority (VPA) Waterway Maintenance Fund for the development and initial implementation of dredged material disposal/reuse master plans for the Middle Peninsula and Eastern Shore.
 - Developed and submitted application to the VA Port Authority (VPA) Waterway Maintenance Fund for dredging of Timberneck Creek in Gloucester County.
- Other LRTP Projects – none during February.
- Public Road Endings and Landings Research – none during February.
- Local Government Planners Meeting Coordination
 - Coordinated and hosted the MPPDC Local Government Planners meeting on February 28. February meeting topics included:
 - Water Supply Planning Recent Changes Presentation and Discussion
 - Local Site Plan Review Discussion
 - VESMP Model Ordinance Discussion
 - Agritourism Development Discussion
 - Continued Smart Scale Round 6 Coordination and Strategic Planning Presentation and Discussion
 - VTrans Midterm Needs Updates
 - Chesapeake Bay Preservation Act, Coastal Resilience, Riparian Buffer Manual, and Mature Tree Regulatory Updates
 - DEQ Stormwater Handbook Public Comment
 - VA Wildlife Corridor Action Plan
 - New Virginia Permit Transparency Website
 - Governor's Blue Catfish Processing, Flash Freezing, and Infrastructure Grant update

- Website Maintenance –
 - VA Water Trails:
 - Submitted proposal for NOAA/VCZMP funding for improvements to the website and longer-term ownership and management of the site.
 - Received and booked payments from NNPDC and ANPDC

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region's publicly owned working waterfronts in order to meet the modern and future needs of the region's growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Administrative and Financial Activities:
 - Next reimbursement request will be submitted to Norman Arevalo of MARAD for review before submitting to eInvoice website.
- Equity Analysis and Inclusion Planning:
 - Continued Data Collection.
 - Revised Equity Analysis Framework for MPPDC Commission Approval – 02/27/24
 - Submitted Equity Analysis Framework to MARAD for review – 02/28/24
 - Continued development of MPPDC Maritime Communities and Industries Explorer.
- State of Good Repair Condition Assessments:
 - Finalized desktop data on the sites.
 - Finalized list of sites
 - Continued developing mapping/graphics to document site data and evaluation information.
 - Used MPPDC Data & Site Evaluation Field Application to perform site assessments.
 - Conducted site assessments at Pamunkey Tribe Reservation – 2/29/2024
 - Scheduled meeting with FHWA NEPA staff to discuss NEPA compliance approach.
- Multimodal Working Waterfront Needs Assessment and Improvement Strategies:
 - Updated Project Schedule and Gantt Chart
 - Developed Public Engagement Strategy Outline Draft
 - Developed Stakeholder/End User Survey Questions
 - Began Scheduling Stakeholder/End User engagement meetings.
- Multimodal Working Waterfront Implementation Plan
 - To be completed at the end of project.

Project 30101 – DCR Community Flood Preparedness Fund (CFPF)/VPA Waterway Maintenance Fund (WMF) Davis Creek Dredging

Project is for finalizing dredged material disposal solution and implementing dredging of Davis Creek.

- Obtained beneficial use policy documents from VIMS regarding beneficial use of dredged material.
- On March 5 provided a follow-up to the Norfolk District USACE regarding their February 7 Webex regarding beneficial use of dredged disposal material.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Phase 1 (Dredging) and Phase 2 (Breakwater Construction)
 - Seaward Marine conducted final predredging bathymetric survey and it was discovered that ~15,000 cubic yards of additional material had shoaled the channel since the previous bathymetric survey was completed in 2021. The County negotiated a compromise with Seaward to dredge the channel to 6.5' MLLW depth instead of the previously planned 7' MLLW depth, which will result in dredging of ~40,000 cubic yards as the project was initially designed for.
 - Finalized site access plans for construction at Haven Beach.
 - Predredging conference between the County, Seaward Marine, USACE, and VMRC is scheduled for March 20.
 - Dredging is slated to begin during the week of March 24 and continue into April.
 - Monitored status of applications submitted to the DCR Flood Fund Round 4 and NOAA for gap funding to assist with construction of all four breakwaters and installation of dune grasses and fencing permitted for Haven Beach.
 - Provided updates to Mathews County staff, MPPDC Local Planners meetings, MPPDC Board, and local media outlets.
- Phase 3 (dune grass planting and fencing) –
 - Notified the two Phase 3 (grass planting) offerors from the initial RFP procurement of Phases 1 and 2 progress. Each offeror continues to indicate that they desire to leave their proposal on the table. Will engage offerors upon securing of funding for Phase 3.
- Haven Beach Monitoring –
 - Coordinated with Biogenic Solutions regarding schedule for monitoring prior to commencement of construction of breakwaters.
 - Notified neighboring property owner to the south of Haven Beach and requested access to the property owner's segment of beach for required monitoring activities.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to –7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Administrative Activities: none during February.
- Disposal/Reuse Options Coordination:
 - Continued to incorporate findings into a draft presentation to be provided to Gloucester County. Provided an updated cost spreadsheet to the Middle Peninsula Planning District Commission for Options being evaluated.
 - Obtained beneficial use policy documents from VIMS regarding beneficial use of dredged material.
 - Discussed with J.F. Brennan Company, Inc. the use of liners in bag fields with respect to the use of geotubes at upland disposal (placement) sites.
 - Discussed with VIMS and SNL chain of custody protocols for sediments and water samples used in treatability reports designed to match polymers with dewatering approaches.

- Developed a planning level cost estimate to transport dredged material to the Shirley Plantation disposal placement site on the James River in Charles City County.
- Participated in a conference call with members of Solmax and the MPPDC staff regarding the sizing of various upland disposal Options at the Middle Peninsula State Park.
- Developed planning level cost estimates for the use of PortaDam and Longitudinal Channeling Devices as alternatives to earthen perimeter berms.

Project 38812 – DCR Flood Fund – Whiting Creek Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material at Whiting Creek in Middlesex County.

- Obtained policy reference documents from VIMS regarding beneficial use of dredged material.

Project 38813 – Broad Creek Spot Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging (Phase 1) and dredging and material disposal (Phase 2) at Broad Creek in Middlesex County.

- One proposal was received in response to the Request for Proposals issued by MPPDC staff on behalf of Middlesex County. MPPDC legal counsel vetted the proposal as being compliant with the minimum requirements set forth in the RFP. MPPDC staff coordinated a review of the proposal with members of the review team and held a meeting to discuss the review on March 18. Scheduled a meeting with the offeror on March 22 to discuss questions raised by the review team.
- Responded to inquiries posed by business owners along Broad Creek.
- Provided Middlesex County staff with language requesting the Norfolk District USACE to perform a site assessment of the federal project with emphasis on the upland disposal site utilized during ARRA 2009 (Public Law 111-5) dredging to include operational and real estate components as appropriate.
- Obtained policy documents from VIMS regarding beneficial use of dredged material.
- Participated with Middlesex County and MPPDC staff in a pre-bid meeting in Saluda, VA on February 26.
- Provided a copy of the February 23, 1984, Local Cooperation Agreement with the Norfolk District USACE and Middlesex County to Middlesex County and Middle Peninsula Planning District Commission staff.
- Interfaced with Norfolk District USACE staff regarding questions from Middlesex County and MPPDC staff pertaining to the existing upland disposal (placement) site.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 30198 – Gwynn's Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn's Island.

- As of March 15, MPPDC staff has income-qualified 1 of 10 potential homeowners and continues to screen septic assistance inquiries for eligibility to receive financial assistance through this grant program provided by the Mathews Community Foundation. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program's target area, Gwynn's Island.
- Received phone call from Mathews County/Gwynn's Island homeowner who is selling their home, closing in 3 days and requests 319(h) assistance with septic repair/replacement. Explained program qualifications and guidelines. Homeowner does not yet have a repair permit, therefore the sale of the

property will have taken place before the applicant submits a 319(h) application. Homeowner requested an application be emailed anyway. A 319(h) application was emailed to the homeowner as requested.

- Contacted Mathews County homeowner and requested an update and an estimated completion date for their septic replacement project. Homeowner's project also involves tree removal and well abandonment.
- Received email from Mathews County/Gwynns Island homeowner reporting the weather has delayed the installation of their septic system. Farmer's Septic told them when the water table is high, soils will get compacted and not pass inspection. Mr. Farmer said their project is at the top of their list once there's a good dry spell. Contacted Farmer's Septic and verified the homeowner's project is set to commence once the soil conditions have improved.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- As of March 15, MPPDC staff has received phone calls from 190 homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program's target areas. (65) homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; (6) Mathews County homeowners placed their project on hold; and (92) homeowners' septic system isn't located in the program's target area. To-date, (7) Alternative Septic Systems in Mathews County have been installed; (1) Conventional Septic System in Gloucester County has been repaired; (2) Septic Systems in Middlesex County, (2) in Gloucester County, and (3) in Mathews County have been pumped out. All 15 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. Funding is currently encumbered for the installation of (1) Alternative Septic System in Mathews County.
(4) Homeowners remain on the Septic Pumpout list. (3 Mathews, 1 Middlesex)
(8) Homeowners remain on the Septic Repair/Replacement list. (6 Mathews, 1 Middlesex, 1 Gloucester)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.
- Informed by MPPDC CFO, Gloucester County homeowner has submitted their loan application for their septic replacement project. Homeowner reported they have left multiple voicemails with Farmer's Septic for an estimate and requested a list of septic companies. Homeowner still needs to submit the 319(h) application that was emailed to them with the loan application. MPPDC CFO, responded to email reminding the homeowner to submit a complete 319(h) application and provided the list of septic companies as requested.
- Received phone call from Mathews County homeowner who is selling their home, closing in 3 days and requests 319(h) assistance with septic repair/replacement. Explained program qualifications and guidelines. Homeowner does not yet have a repair permit, therefore the sale of the property will have taken place before the applicant submits a 319(h) application. Homeowner requested an application be emailed anyway. A 319(h) application was emailed to the homeowner as requested.
- Received phone call from daughter of Mathews County homeowner seeking 319(h) assistance with septic repair/replacement. Address of the septic system is not in the target area set by DEQ. Homeowner spoke with CFO for possible loan funding and their contact information was emailed to staff for possible

SLPP funding.

- Contacted Mathews County homeowner and requested an update on their septic replacement project which has been ongoing since April 2023. Homeowner reported Wind River Environmental finally began installation on October 18, declared the project complete, and requested payment of the remaining balance. However, when the homeowner's AOSE inspected the septic system, the aerator box, required to be elevated, was left on the ground. Homeowner continues to contact Wind River Environmental regularly to have the aerator box elevated so they can receive a Completion Statement and reoccupy the property.
- Contacted Mathews County homeowner and requested an update and an estimated completion date for their septic replacement project. Homeowner's project also involves tree removal and well abandonment.
- Contacted Gloucester County homeowner and left voicemail requesting they contact the MPPDC office if they are still interested in combining 319(h) reimbursement assistance with loan funding to reduce their out-of-pocket costs for their septic repair/replacement project. Homeowner has already applied for loan assistance but hasn't returned the 319(h) application.
- Contacted Mathews County homeowner regarding the status of their septic replacement project. Homeowner stated Smith's Septic has finally returned her calls and she has been promised an estimate in the upcoming days. Homeowner has already submitted their 319(h) application and septic repair permit issued by VDH. Homeowner was directed to submit a copy of the estimate to complete her application. MPPDC staff provided email and fax information as requested for expedited submission.
- Received email from Mathews County/Gwynns Island homeowner reporting the weather has delayed the installation of their septic system. Farmer's Septic told them the water table is high and soils will get compacted and not pass inspection. Mr. Farmer said their project is at the top of their list once there's a good dry spell.
- Received phone call from Gloucester County homeowner referred by Miller's Septic for 319(h) septic repair/replacement reimbursement. Address of the septic system isn't located in the target area set by DEQ. Homeowner isn't interested in loan funding. Homeowner was transferred to SLPP Project Manager for possible SLPP assistance.
- Received phone call from Mathews County homeowner referred by Miller's Septic for 319(h) reimbursement assistance. Miller's Septic suspects the drainfield needs to be replaced but is scheduled to do a site visit next week. Address of the septic system is in the target area set by DEQ. Explained 319(h) reimbursement program and loan funding. Homeowner is not interested in loan or SLPP funding and stated the work won't begin for some time. Explained funding is first-come, first-served and currently there is enough remaining 319(h) funding to assist with approximately 3 septic systems. Homeowner wanted a guarantee of reimbursement. Explained we cannot guarantee a project will remain qualified from start to finish only eligibility. Homeowner requested an application be mailed to address provided. Application was mailed to the homeowner as requested.
- Met virtually with Madison Whitehurst, DEQ TMDL NPS Data Coordinator to review the progress of the 319h project. Discussed expended and remaining funding to-date; Program Design Update; Goals and Deliverables; Challenges; and Outreach. Project continues to exceed satisfactory progress.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- As of March 18th, MPPDC staff have received inquiries from (72) Middle Peninsula homeowners in need of well and/or septic repair/replacement assistance. Homeowners began the intake/application process for SWAP assistance at the MPPDC, staff are no longer accepting applications. Staff have received (22) complete applications. Staff have collected and submitted (20) homeowners' income

documents for verification by Local Health Department Staff to verify the applicant's income is at or below 200% FPG. To date (20) applicants have been low income verified, (1) applicant has not submitted adequate income documentation, and (1) applicant has been found to be over income and not eligible for SWAP funds and was referred to other resources.

- (5) projects are complete with the contractor having been paid, (1 septic Mathews), and (3 wells Essex) encumbering approximately \$86,790. (1) Gloucester well was installed this February with the homeowner objecting to the abandonment to the contractor. The homeowner stopping the abandonment has necessitated working with VDH and LHD's to determine a path to move forward. This situation is still ongoing, but the LHD has issued Record of Inspection, Staff are awaiting a notice to provide the homeowner that VDH indicated they would draft. (1) King William well has been given a Notice to Proceed and is awaiting contractor installation. If the one additional well comes in as bid, approximately \$111,000 is encumbered. MPPDC staff continues to move qualified and permitted homeowner's projects into procurement and are approaching approximately 56% of funds encumbered.
- Management of SWAP LP included performing (7) administrative tasks, (4) phone calls, and (10) correspondences.
- To-date, 22 applications have been received from (4) Gloucester, (5) Essex, (4) King William, (3) Mathews, (4) King and Queen, (2) Middlesex County households. Applications have closed and a waiting list is being maintained for all new inquiries.
- Staff updated the Septic Funds Spreadsheet and disseminated it to MPPDC staff. This chart will be implemented inside Fight the Flood webpage and has been disseminated to Consociate.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- As of March 18th, (1 well Essex) has been completed; (1 well King William and 1 well King and Queen) contractors have been issued a notice to proceed and are awaiting installation; (1 septic Gloucester) contractors have been issued a notice to proceed and are awaiting installation; and (1) project needs a solution for shoreline erosion. A survey has been performed, the shoreline solution is complex and appropriate funding sources are being researched as D2PI can't pay for the shoreline.
- MPPDC staff worked to process the needs of the added 3 D2PI projects that were added in February, all located in Mathews, all at the same property, 1 septic design, 1 septic install, and 1 well abandonment. MPPDC have advertised the septic design for the new project and have not received any bids to date.
- MPPDC staff have requested a no cost extension to the project deadline of 6/30/2024. This need for extension was anticipated and is due to just receiving 3 projects near the end of the contract. Along with the shoreline need outside of this program for 1 of the projects.
- Management of SWAP D2PI included performing (5) administrative tasks, (2) phone calls, and (6) correspondences.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- Continued to consult with DEQ staff, Lauren Linville and Lars Bolton concerning the recently awarded, DEQ Septic Local Partners Program.
- A final contract was received March 14, 2024, from DEQ. MPPDC staff are reviewing the contract and preparing to start the program with an anticipated start date of July 1, 2024.

- Staff have contacted legal counsel Sands Anderson to begin the process of developing an RFP for the fleet purchase of 6-12 septic units.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Prepared vouchers, processed A/P, processed deposits (if any). Bank reconciliation is in progress.
- Received notification that SAMS registration renewal needs to be completed by March 16th. Completed SAMS registration renewal on March 8, 2024.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- **Loan Funds available – \$147,734 (asset #10002)**

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

- Town of West Point continues to receive various draft reports from the on-call engineer related to the project. Project is advancing.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Town of West Point continues to receive various draft reports from the on-call engineer related to the project. Project is advancing.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

- Administrative & Financial Activities:
 - Reached out to SCRC Program Managers for a status update.
- Consulted with individual interested in serving as trainer for the small business training course.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Drafted service agreement with Middlesex County staff regarding updates to the County Comprehensive Plan.

- Submitted responses to the U.S. Economic Development Administration regarding the MPPDC's application for designation as an Economic Development District, which was originally submitted during 2021.
- Answered questions from Virginia Department of Emergency Management (VDEM) about an application to FEMA's Flood Mitigation Assistance (FMA) to elevate a home in Gloucester County on the Ware River.
- Drafted emails to send to Middle Peninsula localities and Tribes to provide annual updates for the AHMP.
- Attended a meeting hosted by CDBG for the King William award to expand broadband within the County. Pre-contract requirements were reviewed at this meeting.
- Drafted and submitted an application to the National Environmental Educational Foundation on behalf of Knott Alone, Hold Fast, Inc to host a fishing tournament for veterans on the Captain Sinclair Recreational Area.

Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Administrative & Financial Activities:
 - March 4 - Invoiced all participating localities their proportionate share for the remainder of FY24.
 - Provided Clara information for grant applications.
- Met with 6 of 8 local government administrators to develop local project needs list and solicit supporting CIPs, studies, and other plans. Requested meetings with remaining LGAs.
- Developed grant opportunity sheets and timelines to support application development.
- Developing 4 Congressional Directed Spending (earmarks) applications for acquisition of regional dredge; purchase of generators to support local emergency services; implementing Fight the Flood living shoreline projects; and providing low-income homeowners with elevated septic systems.
- Met with Rep. Wittman and Sen. Kaine's staff to discuss Middle Peninsula project needs and provide brief on CDS (earmarks) requests.
- Met with Gloucester County to discuss LWCF grant opportunity (2025 application cycle).

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continue to work with both Gloucester County and Virginia Department of Health on various outstanding permit issues.
- Prepared the bid packet for issuance of 6 apartment work on the big house and pool house.
- Initiated Surety payment to Gloucester County for demolition work associated with the project.
- Contracted with a local demolition company to remove deck and pool as well as fountains around the driveway as part of the project.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$46,138 (asset #10003)**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 32180 – FEMA Ware Cove

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Received final bid packet for the construction of this project from MPPDC legal. Made final edits and should be posted for bids in March.
- Demolition of the house is 100% complete. The owner of the house is under contract for pile driving outside of the grant to continue project advancement while the construction of the structure is placed out to bid. Owner has called for demo permit inspection.
- Coordinated for local surveyor to locate pilings to be driven for elevated house.
- Worked with legal counsel to prepare to issue the bid packet for the construction of the structure. MPPDC staff received templates from legal counsel for the bid form, licenses, experience, and statement of qualifications, required licenses form, MPPDC standard terms and conditions, and bid bond form.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continued to work with various clients interested in loan financing for septic repair. One applicant approved, however, he declined to proceed.
- Processed monthly ACH draw for client loan repayments.
- Posted payments to GMS.
- **Uncommitted septic repair funds remaining: \$23,555 in loan funds – \$21,641 in grant funds.**

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low-interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Processed monthly ACH draw for client loan repayments.
- ***Remaining uncommitted living shoreline funds: \$0***

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- ***Remaining uncommitted funds: \$2,019,467.70 in loan funds - \$270,338 in grant funds.***

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY24 Indirect Cost rate = 29.65%.

- Prepared vouchers, processed A/P, processed deposits.
- Submitted FY24 Indirect Cost Allocation Plan approved by the Commission in July, to our Cognizant Agent (U.S. Department of Transportation) for review and approval.
- Submitted FY25 VACORP renewal request for the MPPDC and the PAA.
- Placed order for additional monitor for staff. Order received.

Closed Projects

Project 30123 – Staff Support to Middle Peninsula Alliance (MPA) FY23

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

Project 30194 – RAFT Dupont LMI Pumpouts

This project will provide grant funding to ~55 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Preservation Act requirement to have their septic tanks pumped out or inspected every 5 years.

Project 30219 – Commuter Assistance Program (CAP) Operating FY23

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30320 – Rural Transportation Planning FY23

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 30428 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan (AHMP). The plan will address mitigation of several natural hazards impacting the region.

Project 32019 – Sinclair's Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair's Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-feet long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shorelines in targeted shorelines on the East River.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for "next generation shorelines" which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32167 – DEQ Florence Disaster Living Shoreline Micro-grants

This project will offer grant funds as micro-grants to property owners in the Piankatank River, Gwynn's Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro-grants of \$20,000 each will be accomplished under this project.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 38023 – FY23 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 2 years)

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Transportation	VDRPT Commuter Assistance Program Operating FY25	Feb. 2024	\$84,680	Submitted
Environmental	Mathews Community Foundation Gwynns Island Septic Repair	Feb. 2024	\$10,000	Submitted
Environmental	NFWF INSR – Sinclairs West Living Shoreline Construction	Feb. 2024	\$1,039,910	Submitted
Commun. Dev.	VCZMP Pub Financing Strategies for Coastal Resilience/Dredging Projects	Feb. 2024	\$50,000	Submitted
Environmental	VCZMP VA Water Trails Program Enhancements	Feb. 2024	\$30,049	Submitted
Environmental	VCZMP Coastal Program Tech. Asst. FY2024	Feb. 2024	\$129,000	Submitted
Transportation	VPA Timberneck Creek Dredging Project	Feb. 2024	\$4,000,000	Submitted
Environmental	VPA MidPen/E. Shore Dredge Material Management Initiative	Feb. 2024	\$4,000,000	Submitted
MPCBPAA	VOF Get Outdoors Capt. Sinclairs ADA Accessibility Plan preapplication	Feb. 2024	\$25,000	Not Awarded
Commun. Dev.	VOF Get Outdoors Bushy Park Farm Master Plan preapplication	Feb. 2024	\$25,000	Not Awarded
MPCBPAA	GO VA – VA Sea Grant Resilience Economy (Amendment #2)	Jan. 2024	\$43,750	Awarded
Environmental	NOAA Marine Debris Removal Pilot	Jan. 2024	\$10,000	Submitted
Environmental	FEMA BRIC Preapplication – Essex Coleman Island Rd. Flooding Study	Jan. 2024	\$100,000	Submitted
Environmental	DEQ – IJJA Shoreline BMP Construction	Dec. 2023	\$1,800,170	Awarded
Environmental	DCR Resilient VA Revolving Fund - MPPDC Resilience Loan Funding Program launch	Dec. 2023	\$500,000	Submitted
Environmental	FEMA BRIC Preapplication - VA low water state project scoping	Nov. 2023	\$150,000	Submitted
Environmental	NOAA Transformational Hab. Rest. & Coastal Resilience FTF Capacity Building	Nov. 2023	\$2,097,581	Submitted
Environmental	DCR CFPF Middlesex Bushy Park Shoreline Design & Phase 1 Construction	Nov. 2023	\$1,000,000	Submitted
Environmental	DCR CFPF Mathews Haven Beach Breakwaters Construction	Nov. 2023	\$1,134,897	Submitted
Environmental	DCR CFPF Aberdeen Creek Dredge Material Spit Reconstruction	Nov. 2023	\$1,742,637	Submitted
Environmental	DCR CFPF Gloucester Point Beach Living Shoreline Construction	Nov. 2023	\$2,622,466	Submitted
Environmental	DCR CFPF Fight the Flood Parametric and Flood Insurance	Nov. 2023	\$1,000,000	Submitted
Environmental	DCR CFPF Fight the Flood Marketing and Staffing Capacity	Nov. 2023	\$362,566	Submitted
Econ. Develop.	US EDA Technical Assistance 2024	Nov. 2023	\$70,000	Submitted
Commun. Dev.	DHCD Industrial Revitalization Fund – Captain Sinclairs Building Improvements (resubmittal)	Oct. 2023	\$999,178	Submitted
Environmental	DEQ 319(h) Septic Repair – Mod 2	Oct. 2023	\$95,340	Awarded
Environmental	DEQ 319(h) Septic Repair – Mod 3	Oct. 2023	\$36,902	Awarded
MPCBPAA	FEMA Public Asst. Sinclairs Pool House Elevation preapplication	Oct. 2023	\$164,580	Submitted
MPCBPAA	Captain Sinclairs ADA Accessibility Plan (Second Submittal)	Oct. 2023	\$54,650	Submitted
MPCBPAA	VA Water Trails Experiential Upgrades for Website (Second Submittal)	Oct. 2023	\$52,415	Submitted
Commun. Dev.	VCZMP New Point Comfort Natural Area Preserve Overlook Rehab	Sep. 2023	\$183,952	Awarded
Environmental	DEQ Ches. Bay WIP – Elrod Property Shoreline Construction	Sep. 2023	\$225,225	Not Awarded
Environmental	DEQ Ches. Bay WIP – Abassi Property Shoreline Construction	Sep. 2023	\$115,830	Not Awarded
Environmental	DEQ Ches. Bay WIP – Buckhalter Property Shoreline Construction	Sep. 2023	\$351,063	Not Awarded
Environmental	DEQ Ches. Bay WIP – Hostenske Property Shoreline Construction	Sep. 2023	\$193,050	Not Awarded
Environmental	DEQ Ches. Bay WIP – Breeden Property Shoreline Construction	Sep. 2023	\$107,250	Not Awarded
Environmental	DEQ Ches. Bay WIP – Grubbs Property Shoreline Construction	Sep. 2023	\$150,000	Not Awarded
Environmental	DEQ Ches. Bay WIP – Robens Property Shoreline Construction	Sep. 2023	\$390,383	Not Awarded
Environmental	DEQ Ches. Bay WIP – Harvey Property Shoreline Construction	Sep. 2023	\$116,654	Not Awarded
Environmental	DEQ Ches. Bay WIP – Parker Property Shoreline Construction	Sep. 2023	\$81,023	Not Awarded
Environmental	DEQ Ches. Bay WIP – Hodges Property Shoreline Construction	Sep. 2023	\$134,356	Not Awarded
Environmental	DEQ Ches. Bay WIP – Case Property Shoreline Construction	Sep. 2023	\$175,318	Not Awarded
Environmental	DEQ Ches. Bay WIP – New Point Comfort Natural Area Preserve Shoreline Construction	Sep. 2023	\$637,000	Not Awarded
Environmental	DEQ Ches. Bay WIP – Cpt Sinclair Recr. Area West Shoreline Construction	Sep. 2023	\$880,000	Not Awarded
Environmental	DEQ Ches. Bay WIP – Hogg Island Phase 3 Shoreline Construction	Sep. 2023	\$330,000	Not Awarded
MPCBPAA	VTC Marketing Leveraging – Pier Pressure Campaign	Sep. 2023	\$17,450	Awarded

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Commun. Dev.	DHCD Regional Coop. Act Technical Assistance FY24	Sep. 2023	\$85,971	Submitted
Environmental	DEQ Ches. Bay WIP Technical Assistance 2024	Sep. 2023	\$72,500	Awarded
Econ. Develop.	Southeast Crescent Regional Commission Technical Assistance 2024	Sep. 2023	\$24,000	Awarded
Environmental	NOAA Climate Resilience Challenge – VA Tech Rural Resilience Letter of Intent	Aug. 2023	\$1,802,000	Submitted
Environmental	NOAA Climate Resilience Challenge Letter of Intent – VA Sea Grant Resilience Industry Development	Aug. 2023	\$25,000,000	Not Awarded
Environmental	NOAA Climate Resilience Challenge Letter of Intent – VIMS Resilience Projects (including Gloucester Point Beach, PAA Sites)	Aug. 2023	\$15,881,200	Submitted
Commun. Dev.	DCR VLCF Middlesex Bushy Park Farm Acquisition	Aug. 2023	\$2,448,255	Awarded
Environmental	NOAA BIL Hab. Restor. Planning: VMRC Extreme Creek Makeover LOI	Jul. 2023	\$650,000	Not Awarded
Environmental	NOAA BIL Habitat Restoration: New Point Comfort NAP Shoreline, Hog Island Shoreline, Haven Beach Shoreline & Captain Sinclairs Shoreline	Jul. 2023	\$4,300,000	Submitted
MPCBPAA	NERRS BIL West Point Airport Property Acquisition LOI	Jul. 2023	\$787,000	Not Awarded
MPCBPAA	NOAA BIL West Point Airport Property Acquisition LOI	Jul. 2023	\$787,000	Not Awarded
Commun. Dev.	NERRS BIL Middlesex Co. Bushy Park Farm Acquisition LOI	Jul. 2023	\$5,971,248	Not Awarded
Commun. Dev.	NOAA BIL Middlesex Co. Bushy Park Farm Acquisition LOI	Jul. 2023	\$5,971,248	Not Awarded
Commun. Dev.	Boating Infrastructure Grant – Urbanna Marina Floating Docks	Jul. 2023	\$159,550	Not Awarded
MPCBPAA	Captain Sinclairs Stormwater BMPs	Jul. 2023	\$10,000	Not Awarded
FY 2024 Awarded Total (July 2023 – March 2024)			\$4,722,319 (9 awards)	
FY 2024 Requested Total (July 2023 – March 2024)			\$91,469,297 (61 proposals submitted)	
FY 2024 Funding Request Remaining Award Potential Total			\$43,473,780 (28 proposals awaiting award decision)	
<i>Status of Pending Applications Submitted during FY2023</i>				
Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Haz. Mitigation	FEMA HMGP – All Hazards Mitigation Plan Update	Jun. 2023	\$148,143	Submitted
Environmental	NFWF Ware River Shoreline Construction (Phase 2)	Apr. 2023	\$349,835	Submitted
FY 2023 Awarded Total (July 2022 – June 2023)			\$6,517,152 (24 awards)	
FY 2023 Funding Request Remaining Award Potential Total			\$497,978 (2 proposals awaiting award decision)	
FY 2023 & FY 2024 Cumulative Funding Request Remaining Award Potential Total			\$43,971,758 (30 proposals awaiting award decision)	

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTa	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund

This Page Left Intentionally Blank



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
(Vice-Chairman)
Ms. Sara Pope

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric S. Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin J. Edwards III
Hon. Justin Catlett
Mr. Greg Henrich
Mr. Percy C. Ashcraft

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Timothy P. Doss
Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matthew L. Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence

DRAFT

**RESOLUTION DIRECTING STAFF TO
ASSIST THE VA DEPARTMENT OF TRANSPORTATION IN
TRANSPORTATION RELATED MATTERS FOR THE MIDDLE
PENINSULA PLANNING DISTRICT AS NECESSARY IN COMPLIANCE
WITH THE PROVISIONS OF 23 U.S.C. 135**

WHEREAS the Middle Peninsula Planning District Commission (“the Commission”) is the Planning District Commission that serves Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex counties, and the towns of Tappahannock, Urbanna, and West Point.

WHEREAS the Virginia Department of Transportation and the Commission have entered in an agreement, dated March 24, 1993, to guide this partnership; and

WHEREAS State Planning and Research (SPR) funds in the amount of \$58,000 are being made available to the Middle Peninsula Planning District Commission for the period July 1, 2024 through June 30, 2025; and

WHEREAS the Commission has developed the Scope of Work and \$14,500 to utilize SPR funds for the benefit of the local jurisdictions comprising the Commission.

THEREFORE BE IT RESOLVED by the Commission that the Executive Director is directed, for and on behalf of the Commission, to furnish such documents and other information as may be required to qualify for authorization under the agreement with the Department and to administer such SPR funds made available, certifying that they shall be administered in accordance with the provisions of 23 U.S.C. 307(c), Highway Planning and Research Program Administration.

This the _____ day of _____, 2024

ATTEST

(Clerk or Secretary)

This Page Left Intentionally Blank